



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, October 10, 2012

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (12-4831)

Attachments: [AUDIO](#)

Present: Chairperson Eleanor R. Montaña, Vice Chairperson Frank S. Bacio,
Commissioner Barbara Bigby, Commissioner Cheryl Grills Ph.D. and
Commissioner Donald S. Andrews

Excused: Commissioner Anne S. Hill and Commissioner Susan Burton

Call to Order. (12-4716)

Chairperson Montaña called the meeting to order at 10:00 a.m.

**Chairperson Montaña led in the Pledge of Allegiance, followed by a
moment of silence.**

I. ADMINISTRATIVE MATTER

1. Approval of the October 3, 2012 Minutes. (12-4717)

**On motion of Commissioner Donald S. Andrews, seconded by
Commissioner Barbara Bigby, unanimously carried, the minutes of
October 3, 2012 were approved.**

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Chairperson's Report on various items for October 10, 2012. (12-4718)

**Chairperson Montaña shared the following Newspaper Articles with the
Commissioners:**

Los Angeles Times:

- **How to Fix L.A.'s Jails (October 8, 2012)**
- **Board Embraces Jail Reform Plan (October 10, 2012)**

Attachments: [SUPPORTING DOCUMENT](#)

3. Treasurer's Report for October 10, 2012. (12-4719)

Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund remains at \$456.58.

4. Staff Report on Correspondence Received and Department Representative Reports for October 10, 2012. (12-4720)

There was no report presented.

5. Review of Group Home Compliance Monitoring Audit Reports presented on October 10, 2012. (12-4721)

In Compliance:

- **Vice Chairperson Bacio visited Hillside's Group Home - Page 22 #3 and 2, on October 9, 2012.**

Not in Compliance:

- **Commissioner Bigby visited Rosemary's Children Services - Page 37 #1, on October 5, 2012 and reported that 2 Needs and Service Plans (NSP's) were complete, however, both were missing the social workers signature and 1 was missing the child's signature. During the inspection it was noticed that more perishable foods were needed and the closets were locked which prohibited her from seeing the quantity of clothes.**
- **Commissioner Bigby visited Rosemary's Cottage - Page 36 #4, on October 9, 2012 and reported 4 out of 6 NSP's were missing the social workers signature, 1 was missing the child's signature, and 1 child refused to sign.**

Unavailable:

- **Commissioner Grills visited Jr. Blind - Page 24 #2, on September 28, 2012 and reported no staff was available.**

6. Commissioners Reports on Group Home and/or Detention Facilities Inspections from October 4, 2012 to October 9, 2012. (12-4722)

During the reporting period the following Group Home was reported as being in satisfactory condition:

- **Chairperson Montano and Commissioner Andrews visited Children Are Our Future - Page 7 #2, on October 9, 2012 and reported the facility was in satisfactory condition, however, there were roaches in the kitchen.**

During the reporting period the following Group Home was visited but not inspected:

- **Chairperson Montano and Commissioner Andrews visited Children's Home of Southern California - Page 8 #4. on October 4, 2012 and reported no one was home.**

III. MISCELLANEOUS

Matters Not Posted

7. **Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (12-4723)**

There were no matters presented for a future agenda.

Public Comment

8. **Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (12-4724)**

There were no members of the public present to address the Commission.

Adjournment

9. **Adjournment for the meeting of October 10, 2012. (12-4725)**

There being no further business, the meeting of October 10, 2012 was adjourned at 10:45 a.m.